



CACHE VALLEY CENTER FOR THE ARTS

RULLEN CENTER • ELLEN ECCLES THEATRE • THATCHER YOUNG MANSION

POSITION/DESCRIPTION

Position: Teacher at CacheArts: Visual Art Program
Compensation: \$15-\$30/teaching hour
Status: Part-Time, Hourly, non-benefited
Schedule: Teaching hours determined with Program Director and Arts Education Coordinator. Teaching hours are confirmed with successful class enrollment.

POSITION SUMMARY

Works independently and in collaboration to plan class curriculum and teach the specified subject(s) professionally and productively to improve the quality of life and enjoyment of Cache Valley residents and the reputation of the program.

AREAS OF EMPHASIS

The following is intended to be representative of the work performed by incumbents in this position and is not all-inclusive. The omission of a specific duty or responsibility will not preclude it from the position if the work is similar, related, or a logical extension of position responsibilities.

- Create well-organized class plans which reasonably meet the expectations, needs, and interests of the students.
- Assist in the recruitment of students through word of mouth and social media.
- Arrive early and prepared for scheduled teaching appointments.
- Engage students in meaningful learning. Recognize & respond to the needs of students. Encourage participation and positive class interaction. Maintain a safe learning environment.
- Keep class room tidy and ready for the next class. Report any facility problems to a Building Representative or Arts Education Coordinator.
- Submit completed payroll forms by the end of each pay period. Payments are completed using direct deposit every two weeks. Teachers are paid for scheduled teaching time only.
- Follow CacheArts procedures for supply purchase and reimbursement when necessary. Make recommendations for program improvements or supply purchases.
- Gain familiarity & proficiency with CacheArts processes, the facility, and other program offerings.

QUALIFICATIONS

Candidates must demonstrate a high level of skill, understanding, and experience in the subject being taught. A strong candidate speaks clearly and has teaching experience – particularly for the age group(s) they intend to teach. An ideal candidate is resilient, adaptable, personable, and professional.

AUTHORITY AND ACCOUNTABILITY

This person reports to the area Program Director and other CacheArts Staff as it relates to the program or individual.

HOW TO APPLY

Submit a one page resume, two or three references that speak to the candidates qualifications, and a brief example of proposed class curriculum to Cache Valley Center for the Arts c/o Robyn Hoth, 43 S. Main, Logan, UT 84321 or email rhoth@cachearts.org. A background check must be completed prior to teaching at Cache Valley Center for the Arts.